



Role Profile	
Role Title	Trustee
Remuneration	Voluntary; reasonable expenses paid
Job Number	GEN-HR-035

Role Purpose
Trustees have a shared responsibility for the overall governance of the organisation. The Board of Trustees provides strategic oversight and effective challenge to the Chief Officer and Strategic Management Team to ensure the organisation pursues its objectives, and complies with charity law, company law and other relevant legislation.

Main Duties and Responsibilities
<ul style="list-style-type: none"> • To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations • To ensure that the organisation pursues its charitable objects as defined in its governing document • To ensure the organisation uses its resources exclusively in pursuance of its objects; the charity must not spend money on activities which are not included in its own objects, no matter how worthwhile or charitable those activities are • To contribute actively to the Board of Trustees' role in giving firm strategic direction to the organisation, setting overall policy , defining goals and setting targets and evaluating performance against agreed targets • To safeguard the good name and values of the organisation • To ensure the financial stability of the organisation • To protect and manage the property of the charity and to ensure the proper investment of the charity's funds

Person Specification	
No.	Criteria
1	Ability to be an effective advocate for the organisation's mission, vision and values
2	Ability to contribute to, and shape the, strategic direction of the organisation
3	To understand the important of effective governance of voluntary sector organisations
4	To take responsibility for the legal duties and liabilities of being a Trustee
5	Ability to apply good independent judgement to discussions and decisions
6	A commitment to attending regular board and sub-committee meetings (8 - 10 per year)
7	Ability to respect the boundaries between executive and non-executive functions
8	Ability to analyse information, and when necessary, provide effective challenge
9	A commitment to equal opportunities and diversity and countering discrimination
10	A commitment to confidentiality and principles of GDPR/Data Protection

Document Control			
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